

## Parent Drive Procedures

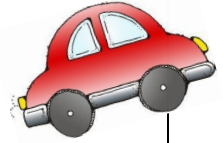
For the safety of the children...

***\*\*Use the parent drive ONLY for drop off and pick up of children before and after school hours.***

***\*\*Parents walking to pick up students at the end of the day should identify a designated meeting location other than the Parent Drive.***

### Traffic moves quickly on the Parent Drive WHEN...

- everyone pulls up as far as they can behind the next car;
- **NO ONE LEAVES** their vehicle unattended;
- everyone makes only **ONE** drop off/pick up stop on the parent drive.



### **Morning drop off:**

- ❖ Drop children off only at the parent drive. ALWAYS have children exit the car on the **passenger side** ~ NEVER on the driver side.
- ❖ Before letting your children out of the car, PULL all the way up as you drive onto the parent drive.
- ❖ Once you stop the car in the parent drive, have **all children exit at one location**. Children can easily access the entry doors. We have staff available to help all children reach the entry doors and classrooms.
- ❖ Once you have dropped off your child(ren), please carefully ease out into the left hand lane, clearing the way for the next stage of cars. You may ONLY turn **LEFT** at the end of the parent drive.

### **Afternoon pick up:**

- ❖ Walkers walk to your designated meeting location (playground, crossing guard, etc.) to meet you.
- ❖ Car riders wait for you on the sidewalk of the parent drive with the other members of their family or carpool.
- ❖ Pull all the way up, no matter where your children are standing. They will WALK safely behind the yellow line to where you are parked. Teachers are there to help them find you.
- ❖ Once you stop the car in the parent drive, have **all children enter at one location**.
- ❖ ALWAYS have children enter the car on the **passenger side** ~ NEVER on the driver side.
- ❖ Once you have picked up your child(ren), please carefully ease out into the left hand lane, clearing the way for the next stage of cars. You may ONLY turn **LEFT** at the end of the parent drive.



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### **Safety Expectations:**

- ❖ Children are **NOT to exit/enter cars** on Apple River Drive or River Woods Drive. While it may seem convenient, it poses a safety threat to our students.
- ❖ Please DO NOT use the teacher/guest parking lots for drop off or pick up students.
- ❖ Illinois state law prohibits drivers to use cell phones in a school zone.
- ❖ Please refrain from walking along the parent drive from 2:25-2:45pm until the students are safely where they need to be at the end of each day. This allows the staff to know all students are safely where they need to be upon exiting the building at 2:30pm.
- ❖ **Please follow the directions of the adult supervisors!**

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### **Inclement Weather Dismissal:**

- Each family will be assigned a number to display in the passenger side window on inclement weather days.
- Please keep this sign in your car(s) as weather can unexpectedly change.
- If you have a carpool or other's pick up your children, please share a sign with them.

River Woods is a neighborhood school. We must be respectful neighbors.  
PLEASE OBEY all POSTED parking signs and avoid stopping in neighborhood driveways.  
Naperville Police enforce the parking times and do issue tickets.